



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	July 27, 2022
		Time:	9:00 a.m.
Board Members Present:	Lori Irish Bauman Keith Edwards Ozzie Gonzalez LaVerne Lewis Linda Simmons Thomas Kim Kathy Wai	Board Members Absent:	none

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Simmons called the business meeting to order at 9:10 am. Director Wai joined the meeting at 9:25am.

1. **Committee Reports**

Committee on Accessible Transportation (CAT) – Director Edwards provided a summary of the July 20, 2022 CAT meeting. Items on the agenda included a presentation from TriMet staff on the Fall Service Reductions and a presentation from the Portland Bureau of Transportation (PBOT) on Accessible Transit Stop work plan efforts. The next meeting is scheduled for September 21, 2022.

Finance and Audit Committee – Director Irish-Bauman provided an overview of the July 27, 2022 F&A committee meeting. Items on the agenda included an update from TriMet staff on the ATU Rollover Agreement; an update on the current Audit status, and a review of the draft agenda for the October Strategy Session that will focus on Fares. The next meeting is scheduled for August 10, 2022.

Metro Policy Advisory Committee (MPAC) – Director Kim provided an overview of the June 22, 2022 MPAC meeting. Items on the agenda included an update on the 2019 voter-approved Parks and Nature Levy, a presentation on Emerging Trends in Transportation, and an update on a mid-Cycle Urban Growth Boundary expansion in the River Terrace area. The next meeting is scheduled for August 24, 2022.

Reimagine Public Safety Advisory Committee (RPSAC) – Director Lewis provided a summary of the June 21, 2022 meeting. Items on the agenda included a Safety and Security update from Pat Williams, director of Safety and Emergency Management. The committee also received an update on the final recommendation regarding the micro grants for community based training initiatives. The committee was also briefing on the Spring 2023 Ridership Survey. The next meeting will be September 20, 2022.

Transit Equity Advisory Committee (TEAC) – John Gardner provided the TEAC update in Director Wai’s absence. The committee attended the second half of their member treat. At the meeting the committee identified six areas of focus for the fiscal year. The committee discussed how TriMet staff

can support liaising work of committee members, and there was discussion about the charter for an ad hoc committee. The August meeting has been canceled.

2. General Manager Report

COVID-19

Mr. Desue provided a brief update on COVID-19 at TriMet. He said TriMet continues to hear reports of positive tests from employees who are feeling sick or may have been exposed. The agency is reacting accordingly by canceling or postponing in-person meetings when prudent and moving to a digital platform when possible. Due to reports of repeat illness, TriMet continues to encourage mask use on board buses and trains and welcome employees who report to work in-person, to wear a mask while they're here. At this time the agency does not plan to implement a mask mandate.

June Ridership

Mr. Desue provided an update on June ridership. TriMet provided 4.6 million trips in June, which is 28.7% higher than June of 2020. However, ridership is still in recovery. Overall, it has returned to about 57% of where it was before COVID-19.

Forward Together

Mr. Desue provided a brief update on the Forward Together project. He said the project was awarded a grant by the FTA under the American Rescue Plan. He also informed the board that the operator shortage is forcing the agency to reduce service levels yet again, delaying the ability to expand and requiring a retooling to the approach. Forward Together will now include a near-term plan to address post-pandemic travel patterns, and a revision of long-range plans for service growth. More information will be provided at the September Board meeting.

Quarterly Performance Report

Mr. Desue introduced Manager of Service Performance and Analysis, Miles Crumley who presented the Quarterly Performance Report. A copy of the presentation is available in the board meeting archives at www.trimet.org.

3. Consent Agenda

- Approval of Board Meeting Minutes for June 22, 2022
- Resolution 22-07-41: Authorizing Remote Board Meeting Attendance by Electronic Means
- Resolution 22-07-42: Endorsing the Statement of Board Member Responsibilities and Code of Conduct

Action: Director Edwards moved approval of the Consent Agenda. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

4. Resolutions

Resolution 22-07-43 – Authorizing On-Call Bus Layover Improvement and Upgrade Construction Projects

Mr. Desue provided an overview of Resolution 22-07-43 authorizing TriMet to offer construction contracts to Just Bucket, Advanced Tribal, and Bratton Construction for our Gateway and Gresham Transit Center bus improvement projects. The three contractors were identified as the top-ranked Certified Office for Business Inclusion and Diversity (COBID) certified bidders responding to the RFP. Approval of the resolution allows TriMet to award the contracts with an exemption from the competitive, low-bid procurement method in support of COBID-certified contractors. It establishes three separate on-call contracts with each of the firms. The initial contracts are for one-year, with an option to extend four additional years. The total contract value is not to exceed \$5 million over those five years. The cost of the work is included in the FY 22-23 STIF Plan and is expected to be

extended for future biennium. In addition to being COBID-certified firms, all three are DBEs. Bratton is also woman-owned.

Action: Director Gonzalez moved approval of Resolution 22-07-43. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

Resolution 22-07-44 – Authorizing a Contract Modification with HMI Oregon Dealership, Inc., DBA PacificWro

Mr. Desue discussed Resolution 22-07-44 requesting a contract modification for TriMet's office furniture purchases. He said the initial contract provided for furniture for the Columbia Bus Base, Powell Garage Replacement and the new Public Safety Office. It has nearly been exhausted by additional projects requiring new furniture. This includes agency workforce growth, the move to One Main Place and Phase 2 of Powell Garage construction. Estimates of these purchases and contingencies are approximately \$3.62 million, which would increase the total contract authority to \$4.57 million. The total is included in the Real Property Division's operating budget, as well as the Powell Garage project budget. Approval would continue the piggyback contract procurement process in use since 2013, which provides TriMet with more favorable pricing. For diversity, Pacific WRO's workforce is 73% women and 7.7% minority.

Action: Director Edwards moved approval of Resolution 22-07-44. Director Kim seconded the motion. The motion passed with unanimous approval.

Resolution 22-07-45 – Endorsing a Park & Ride Optimization Plan

Mr. Desue discussed Resolution 22-07-45 endorsing a Park and Ride optimization plan, as well as an application for a program grant from ODOT to support this effort. The request to pursue a Park & Ride optimization plan aligns with TriMet's TOD guidelines and regional TOD Plan. It will support transit oriented development, with a primary goal of identifying which of TriMet's parking facilities are essential and equitable to the region's commuters, which could be consolidated and which are potential candidates for future transit oriented development. If TriMet is awarded ODOT's Transportation Growth Management grant for this endeavor, the agency will be responsible for 12% matching funds of the plan's estimated budget of \$210,000.

Action: Director Gonzalez moved approval of Resolution 22-07-45. Director Wai seconded the motion. The motion passed with unanimous approval.

Other Business & Adjournment

Hearing no further business, President Simmons adjourned the meeting at 10:01 a.m.

Respectfully submitted,



Kimberley Angove, recording secretary